

# REQUEST FOR AUTHORIZATION OF SERVICES

**PRIOR AUTHORIZATION IS REQUIRED FOR SERVICES BY ANY NON-PARTICIPATING PROVIDER.** Payment only for the medical services noted below, and is subject to the limitations and exclusions as outlined in the Member Handbook/Certificate of Coverage.

## MEMBER DATA

Member Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Member ID: \_\_\_\_\_

Nursing Facility: \_\_\_\_\_

Ordering Provider/Facility - Provide name, address, phone #, fax #, and NPI #: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## AUTHORIZATION REQUEST

### SERVICES REQUESTED (include copy of order or clinical note for out-of-network requests)

☐ SNF Part A ☐ DME ☐ Inpatient ☐ Home Health Care \*Indicate Therapy below

☐ Inpatient Psych ☐ Continued Stay Review ☐ Part B Drug ☐ Specialist Visit

Specialist Type: \_\_\_\_\_ Name: \_\_\_\_\_ Office Phone: \_\_\_\_\_

Primary Diagnosis (ICD-10 Code # & Description): \_\_\_\_\_

\_\_\_\_\_

Diagnostic Testing or Procedure (List Type, CPT code w/description): \_\_\_\_\_

\_\_\_\_\_

Part B Drugs (List CPT code, Dosage, Frequency, Quantity): \_\_\_\_\_

List Rendering Provider: \_\_\_\_\_

Rendering Provider Address: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Service: \_\_\_\_\_

Rendering Provider NPI #: \_\_\_\_\_

## THERAPY REQUEST

### \*REQUEST FOR THERAPY SERVICES (attach care plan, initial evaluation, and most recent therapy notes for Part B)

Request for ☐ PT ☐ OT ☐ ST ☐ Skilled Nursing Visits ☐ Other:

☐ Additional Therapy Days ☐ Therapy Treatment Plan ☐ In Progress

Start date of Services: \_\_\_\_\_ Date of Initial Evaluation: \_\_\_\_\_ Date of Last Exam: \_\_\_\_\_

# of PT Therapy Days Requested: \_\_\_\_\_ Times per week For \_\_\_\_\_ weeks

# of OT Therapy Days Requested: \_\_\_\_\_ Times per week For \_\_\_\_\_ weeks

# of ST Therapy Days Requested: \_\_\_\_\_ Times per week For \_\_\_\_\_ weeks

# of Skilled Nursing Visits Requested: \_\_\_\_\_ Times per week For \_\_\_\_\_ weeks

List of CPT Codes: \_\_\_\_\_

### TO BE COMPLETED BY PERSON REQUESTING AUTHORIZATION

☐ **Standard Authorization:** CMS allows 7 days for standard authorizations. Our goal is 3-5 days.

☐ **Expedited Authorization** (Must Read and SIGN): By signing below I certify that waiting for a decision under the standard time frame could place the Member's life, or health in serious jeopardy.

SIGNATURE: \_\_\_\_\_

Name of Person Completing this form: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Contact #: Authorization Notification FAX: \_\_\_\_\_

This authorization is NOT a guarantee of eligibility or payment. Any services rendered beyond those authorized or outside approval dates will be subject to denial of payment.

This facsimile message is privileged and confidential. It is transmitted for the exclusive use of the addressee. This communication may not be copied or disseminated except as directed by the addressee. If you have received this communication in error, please notify us immediately.